

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - %companyName%
 2. Quarter ending - %quarterEnded%

i. Composition Of Board Of Director

T i t l e (M r / M s)	Name of the Dir ect or	D I N	P A N	Cat ego ry (Ch air per son / Exe cut iv e/ No n- Exe cut iv e/ In de pen dent/ Nom inee)	S u b C a t e g o r y	Ini tia l D a t e of A p p o i n t m e n t	Dat e of App oi nt m e n t	Dat e of ces ati on	T e n u r e	D a t e of Bi rt h	Wh eth er spe cial res olu tion pas sed ?	D a t e of p a ss in g s p e ci al res olu tion	N o. of Di re ct or s hi p in lis ted en t iti e s in clu ding this lis ted en t ity	No of In de pen dent Dir ect or ship in lis ted ent iti e s in clu ding this lis ted en t ity	No of me m ber s hi ps in Au dit/ Sta keh old er Co m m it te e(s) in clu ding this lis ted en t ity	No of po st of Ch air per son in Au dit/ St ak eh old er Co m m it te e hel d in lis ted en t iti e s in clu ding this lis ted en t ity	Me m ber shi p in Co m m it tee s of the Co m p a ny	Rem arks
M r.	San jay S Sha h	0 1 5 1 5 2	AI G P S O O	C & ED	M D	26- Ma r- 20 04	01- Dec- 2018			0 1- A u g- 1	NA		2	0	3	0	AC	

		96	83H						959									
Mrs.	Rita S. Shah	01515340	APDSS9115E	ED		26-Mar-2004	01-Dec-2018			20-Aug-1963	NA		20	10				
Mr.	Aarsh S. Shah	052942294	CHOSP22839C	ED		01-Jun-2012	01-Dec-2018			16-Feb-1991	NA		10	10			SC	
Mr.	Shah B. Patel	0183567	AAAP58295J	ID		01-Apr-2015	24-Sep-2020	60	12-Apr-1961	Yes	24-Sep-2020	11	12	20	0		AC,SC, NRC	Re-appointment on 24th September, 2020
Mr.	Prahaant C. Srivastav	02257146	AMBPS15882M	ID		01-Apr-2015	24-Sep-2020	60	31-Mar-1979	Yes	24-Sep-2020	22	22	13	3		AC,SC, NRC	Re-appointment on 24th September, 2020
Mr.	Hardik P. Mehta	071534	ANAP3M9	ID		10-Oct-2015	30-Sep-2016	28-Sep-2020	60	25-Apr-1951	Yes	30-Sep-2020	11	10	00		NRC	Resigned w.e.f. 28th September

		8555C							988		016						er, 2020
M r.	He me ndr aku ma r Ch am anl al Sha h	0077654	A D R S 5 0 9 3 F	ID		28-Sep-2020	28-Sep-2020		60	No		5	5	0	4	NRC	appointed w.e.f. 28th September, 2020

Company Remarks	
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Prashant C. Srivastav	ID	Chairperson	01-Apr-2015	
2	Shailesh B. Patel	ID	Member	01-Apr-2015	
3	Sanjay S Shah	C & ED	Member	26-Mar-2004	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Prashant C. Srivastav	ID	Chairperson	01-Apr-2015	
2	Shailesh B. Patel	ID	Member	01-Apr-2015	
3	Aarsh S. Shah	ED	Member	01-Jun-2012	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
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Company Remarks	
Whether Permanent chairperson appointed	

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Hardik P. Mehta	ID	Member	10-Oct-2015	28-Sep-2020
2	Prashant C. Srivastav	ID	Member	01-Apr-2015	
3	Shailesh B. Patel	ID	Chairperson	01-Apr-2015	
4	Hemendrakumar Chamanlal Shah	ID	Member	28-Sep-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
09-Apr-2020	13-Jul-2020	Yes	6	3
16-Apr-2020	25-Jul-2020	Yes	6	3
05-Jun-2020	29-Jul-2020	Yes	6	3
25-Jun-2020	17-Aug-2020	Yes	6	3
	28-Sep-2020	Yes	6	3

Company Remarks	
Maximum gap between any two consecutive (in number of days)	41

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee	25-Jun-2020	17-Aug-2020	Yes	3	2
Stakeholders Relationship Committee	25-Jun-2020		Yes	3	2
Nomination & Remuneration Committee		25-Jul-2020	Yes	3	3
Nomination & Remuneration Committee		28-Sep-2020	Yes	3	3

Company Remarks	
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Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	52
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v. **Related Party Transactions**

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. **Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%

Name : **%affirmName%**
Designation : **%affirmDesignation%**

ANNEXURE III

Affirmations

Broad Heading	Regulation Number	Compliance Status	Company Remark
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:

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Name : **Sanjay Shah**
Designation : **Managing Director**